

New England Livery Association  
PO Box 842, Durham NH 03824 | P: 866.736.6352 | F: 603.868.7859 | info@nelivery.org

## Recurring Payment Authorization Form for NELA MEMBERSHIP

Please complete this form to authorize recurring billing of your New England Livery Association membership dues. Upon receipt of your approval, we will automatically bill your credit card as indicated and your total charges will appear on your monthly credit card statement. You may cancel this automatic billing authorization at any time by providing us 30 days' notice that you are terminating membership. Remember to keep a copy of this form for your records.

member info

### Member Information (please print or type)

Company \_\_\_\_\_

Contact name \_\_\_\_\_ Phone \_\_\_\_\_

Email address \_\_\_\_\_

payment info

### Payment Information

I authorize New England Livery Association, Inc. to automatically bill the card listed below as specified.

Product/service description: Membership Dues

Billing Cycle: Quarterly **OR** Annually

Vendor Member Level or Operator Fleet Size \_\_\_\_\_

Annual billing to continue on the 15<sup>th</sup> of the first month of the first quarter of your membership year.

Quarterly billing to continue on the 15<sup>th</sup> of the first month of each quarter. (Jan, Apr, Jul, Oct)

**Recurring charges are subject to change. We will notify you 60 days prior to your payment due date regarding any changes to your membership dues. You can opt out of membership at any time with 30 days' notice.**

credit card info

### Credit Card Information (please print or type)

*You will be notified via email when your credit card is charged.*

Cardholder name (as shown on card) \_\_\_\_\_

Customer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Credit card billing address \_\_\_\_\_ Zip Code \_\_\_\_\_

Expires \_\_\_\_ / \_\_\_\_

Card number \_\_\_\_\_

Security Code \_\_\_\_\_

#### For NELA Office Use Only:

Verbal Authorization Received

Date \_\_\_\_\_ Witness Initials \_\_\_\_\_

**Print, sign and return form via US mail or FAX. No emails please. Keep copy for your records.**